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Junior Professional Officer		
<i>Programme Analyst Gender Based Violence in Emergencies</i>		
<i>United Nations Population Fund</i>		<i>Closing date: 5th March 2019</i>
I General information		
Title:	<i>Programme Analyst</i>	
Sector of Assignment:	<i>Humanitarian Activities</i>	
Country:	<i>Ethiopia</i>	
Location (City):	<i>Addis Ababa</i>	
Agency:	<i>UNFPA</i>	
Duration of Assignment:	Initially one year with the possibility to extend up to a maximum total of 3 years	
Grade:	P2 step 1 in the first year	
<p>Note : this post is opened in the context of the Junior Professional Officer (JPO) scheme sponsored by the Government of the Netherlands and is addressed exclusively to PEOPLE WITH THE DUTCH NATIONALITY.</p> <p>For criteria see the website of Nedworc Foundation: http://www.nedworcfoundation.nl/NL/JPO/General%20Information.htm</p> <p>Please read the criteria and FAQ section carefully before considering applying</p>		
II Duties and responsibilities		
<p>Within the context of the UNFPA Country Programme, the United Nations Development Assistance Framework (UNDAF) as well as the HRDR (Humanitarian and Disaster Resilience Plan, the Country Office is supporting implementation of programmers in humanitarian and recovery settings with a focus on Gender Based Violence in Emergency (GBViE) settings and Sexual and Reproductive Health and Rights (SRHR).</p> <p>Under the supervision of the Humanitarian and Resilience Coordinator and as member of the Humanitarian team:</p> <ul style="list-style-type: none"> • The JPO will support the on-going effort of the Country Office to design and implement these activities and to appropriately document and report on results in this area. • S/he will contribute to strengthen operational effectiveness in the implementation of programmes. • S/he will assist in forecasting of emergency commodity needs for addressing GBV and the maintaining of relevant monitoring frameworks. • S/he supports the development of Work plans with selected Implementing Partners working in the area of GBV in Emergencies • S/he will participate and represent the UNFPA in the GBV sub-cluster and other relevant working group meetings and fora 		

- S/He will interact with Programme Staff and Operations staff of the Country Office, the Implementing partners involved in GBV in Emergencies and humanitarian response, and other key development partners (Government Institutions, donors, NGOs).
- The JPO will also assist in resource mobilization efforts with a special focus on appeal processes.

III Training component: Learning elements and expectations

The JPO will have the opportunity to gain experience and develop skills and competencies in the area of humanitarian processes with a focus on population data in emergencies, planning for MISIP (Minimum Initial Service Package) roll out and GBViE as well as the broader context of application of IASC guidelines and partners.

At the end of the assignment The JPO will be able to:

- Appraise and prepare projects addressing SRH and GBV in Humanitarian Settings
- Write assessment reports and monitor progress using the Information Management System
- Monitor progress using the Information Management System
- Position the SRH/GBV agenda across a broad range of partners in the Humanitarian cluster approach.
- Provide learning sessions on SRH and GBV in Emergencies
- Understand the transformational agenda of the Nexus between humanitarian and development interventions

The JPO training programme includes the following learning elements:

- The JPO position includes a Duty travel and training allowance (DTTA) of \$4000 per year which may be used for learning activities related to the assignment and career development.

IV Supervision

Title of supervisor: Humanitarian and Resilience Coordinator

Content and methodology of supervision

As part of the UNFPA JPO programme overall framework, the JPO will benefit from the following supervision modalities:

- Structured guidance provided by the supervisor, especially in the beginning of the assignment, with the purpose of gradually increasing the responsibilities of the JPO
- Establishment of a work plan, with clear key results
- Effective supervision through knowledge sharing and performance/development feedback throughout the assignment
- Easy access to the supervisor
- Participation in Unit/Team/Office meetings to ensure integration and operational effectiveness
- Guidance and advice in relation to learning and training opportunities within the field of expertise
- Completion of the yearly Performance Appraisal
- If more than one supervisor; clear agreement of the roles and responsibilities between the relevant parties

V Required Qualifications and Experience

Education :

- Master degree or equivalent in political or social sciences, international relations or other related field.

Working experience :

- Two to maximal 4 years relevant working experience in project management, planning or alike
- Prior experience in developing countries and/or humanitarian settings is an asset.
- Ability to write clearly and concisely
- Initiative, sound judgment and demonstrated ability to work harmoniously with staff members from different national and cultural backgrounds
- All paid work experience since obtaining Bachelor's degree will/can be considered.

Languages :

- Fluency in English

Key competencies

- Excellent writing and analytical skills
- Good networking skills

VI Background information on Agency/Department/Section

The UNFPA Country Office is located within the ECA Compound, which hosts other UN agencies as well as the UNFPA Liaison Office to AU (African Union) and ECA (Economic Commission for Africa). The Country Office team is led by the Representative, a Deputy Representative, International Operations Manager and National Assistant Representative. There are 65 national staff in operations and programme most of them based in the Office in Addis. Currently the 8th Country Programme is being implemented as part of Delivering as One UNDAF. The UNFPA Programme is being implemented through Governmental and Non-Governmental Organizations. The JPO will work directly with the Humanitarian and Resilience Coordinator and in close collaboration with the Programme team in Addis Ababa and in the regions with humanitarian interventions .

VII Information on living conditions at Duty Station

Addis Ababa, the capital; of Africa hosts a large international community given the presence of ECA and AU and bi-lateral Missions. There are international schools and the city continues to be relatively safe. Electricity, water and drainage system still weak and there is a level of environment pollution. A dependent of an international staff officially recognized by the Ministry of Foreign Affairs will not be allowed to get a paid or unpaid contract with the dependency status. However, the dependent can do clearance with MoFA and return to Ethiopia afresh with the new employment status

VIII How to apply

Applicants can apply through this link <http://www.jposc.undp.org/content/jposc/en/home/how-to-join/current-vacancies.html> by Tuesday, 5 March 2019 at midnight Central European Time (CET).

Applicants will receive acknowledgement of receipt of their submission

Only shortlisted candidates will be contacted.